

Vanco Online Giving Instructions

If you have used online banking, you will find this process very familiar.

First and foremost, this service of online giving is not replacing our tradition method of providing envelopes giving of our offerings and tithings to BUMC. As online banking is becoming increasing more prevalent, this is just another option available to our congregation.

Vanco is a trusted, secure online giving institution. They have never had a breach in their security. Vanco is the endorsed online giving resource for the United Methodist Church.

While we know these steps can be overwhelming at first, in the long run, your giving will be easier and automatically provided to the church. No more envelopes. No more checks to write. No more thoughts about, “Oh I forgot my offering this week”. No more, “We are going on vacation, how can we get our offering to the church.”

You can monitor your tithing from both the Vanco web page and through your bank statements. You can stop or change your online tithing at any time.

We will be more than willing to help you set up your account if you need help or assurance that it will work out just perfect for you.

The following steps assist you in setting up your profile—in other words, who you are. You complete this step only once (unless your address changes etc.)

1. Open the church website: www.bumcdayton.org
2. Click on the tab labeled On Line Giving
3. Click on Green Button
4. On the right side you will click “Create a Profile”
5. Enter Email address, which you will enter twice.
6. Enter personal information such as your name, address, etc. You can put both spouses’ first names, if you wish. Such as: Georgia and Frank. Fill in the rest of the required fields
7. Time to set your password. **READ ALL instructions before setting a password.** The instructions are very specific on what is an acceptable password. Take your time; don’t be too quick on this step. Be prepared to write it down and place it in secure location in case you forget it. Feel free to use your favorite password if it meets the requirements. An example might be: **Church419** A more secure password might be: **Church4!9**

Ready to choose the HOWS of giving. How much? How often? How will you pay? You are still on a secure site.

You will need to log in at this point if you are returning to the transaction area.

1. New screen will pop up. Add a Donation. Choose the amount you are planning to give. We recommend a small donation until you get a confirmation your data was entered correctly. You can choose General Fund or 6 other ministries. These ministries will change as times change. Currently the other ministries include: Food Pantry, Easter, Second Mile, Boiler, Youth, and Children.
2. Choose Frequency such as one time, weekly, monthly.
3. Choose date you want your offering to be sent to the church. If you choose weekly or monthly, you don't have to worry. Your church giving will automatically be sent to the church on the date you choose. No more thinking about checks and cash.
4. Choose Continue.
5. Donation Page. The first option is your choice if you are using your savings or checking account. Press the Down arrow to select how you would like to make your payment. Please have your bank routing number and your account number available. The Church does not incur any processing using this option.
6. The second option is a credit card option. If you use a credit card the Church has a processing fee of 2.75% For example a \$5 donation has \$.14 processing fee. If you choose the credit card you will be prompted an opportunity to pay the fees associated with using a credit card. This is optional. This fee is also tax deductible.
7. After reviewing your information, hit Process and you are done.
8. On the Summary Tab, after you process your payment, you will notice your transaction is pending. You will find an opportunity to verify your scheduled payment. You can edit it or delete the transaction. Also on that same Summary Tab you will be able to follow your history of giving.
9. You will notice a profile tab, if you need to change any information.
10. You will an email that you set up your profile. You will also receive an email when you donation is made.

Please remember this type of giving is not for everyone. You can still continue to use weekly offering for your regular tithing/offerings. Share this method of giving with your family members. You might find others who don't know about this service and would be willing to support their church with tithings/offerings. Perhaps your children grew up here but now find themselves living in another state. This opportunity is perfect for them, if they choose.