

Church of God • Great Lakes Region
LOCAL CHURCH ANNUAL REPORT

The Great Lakes Region Church of God Handbook states:

That each church conduct an annual conference in accordance with the Church of God General Assembly Minutes (agenda to include a financial report), and that an annual report be sent to the Regional Office which includes the minutes of the annual meeting, the financial report, proof of insurance and tax exemption.

This report is to be completed in detail and **signed** by the Pastor and Church Treasurer and sent to the Regional Office by **February 28**. In addition, this report is to be completed prior to any pastoral change (include all financial activity up to and including the last Sunday of said change).

Church _____ FEIN _____

Pastor _____

Treasurer _____

CASH ASSETS

| | |
|--|-----------|
| TITHE FUND | \$ |
| GENERAL FUND | \$ |
| WOMEN'S MINISTRIES | \$ |
| SUNDAY SCHOOL | \$ |
| BUILDING FUND | \$ |
| WORLD MISSIONS | \$ |
| List all other funds and give balance in each: | |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| Total cash on hand or in bank (all funds) | \$ |

OBLIGATIONS

Does Church pay telephone expense for **Church**? Yes No

Parsonage? Yes No

Are telephone bills paid to day? Yes No

If in arrears, give amount owed: _____

Does Church pay electric bills for **Church**? Yes No

Parsonage? Yes No

Are electric bills paid to date? Yes No

If in arrears, give amount owed: _____

Does Church pay gas bills for **Church**? Yes No

Parsonage? Yes No

Are gas bills paid to date? Yes No

If in arrears, give amount owed: _____

Does Church pay water bills for **Church**? Yes No

Parsonage? Yes No

Are water bills paid to date? Yes No

If in arrears, give amount owed: _____

If there are any other utilities and/or assessments not listed above please list below:

CHURCH REPORTS

Are all church reports to International and Regional Offices up-to-date? Yes No

If in arrears list each month to:

International Offices: _____

Regional Office: _____

Has church sent 15% of tithes to International and Regional Offices with all monthly reports?

Yes No

If in arrears list total amount due:

International Offices: _____

Regional Office: _____

CHURCH PROPERTY

Does Church own church building? Yes No

Approximate value: _____

Total indebtedness (if any) on church building: _____

Monthly payment: _____

Are payments up-to-date? Yes No

If in arrears, give amount behind: _____

Does Church own a parsonage? Yes No

Approximate value: _____

Total indebtedness (if any) on parsonage? _____

Monthly payment: _____

Are payments up-to-date? Yes No

If in arrears, give amount behind: _____

If church does not own a parsonage, does it pay a housing allotment? _____

Amount of monthly housing allotment? _____

OTHER OBLIGATIONS NOT LISTED ABOVE

| Name of each person or firm to whom the church owes money | Total balance due on each account | Amount of monthly payments | Are all payments up-to-date? | If in arrears, list amount of each account |
|---|-----------------------------------|----------------------------|------------------------------|--|
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Are the following provided with this report?

Minutes of Annual Church Conference? Yes No

Copy of annual financial report presented to the church in conference? Yes No

Proof of insurance? Yes No

Proof of tax exemption? Yes No

We, the undersigned, do hereby affirm that, as of this date and to our knowledge, the above is a true and complete account of all financial obligations of the _____ Church of God at _____

Pastor's Signature _____ Date _____

Treasurer's Signature _____ Date _____

Please complete and mail to Regional Office by February 28
 Church of God Great Lakes Region
 P. O. Box 2399
 Glen Ellyn, IL 60138