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Dear Women's Ministries Director:

It's time to make your plans to attend our 26th Annual Virginia District Church of the Nazarene Women's Ministries Retreat! Yes! This information is coming to you extra early to allow you plenty of time to get the information to your ladies and promote this retreat! We really count on you to help get the information out to your ladies with enthusiasm and motivate the ladies to schedule the date and save their monies so they can attend! We are thrilled to have **Carolyn Johnson** as our featured speaker! She comes very highly recommended and we are fortunate and so blessed that we were able to schedule her! We'll laugh, cry and pray together, and have time to relax and see God's magnificent creation of the Atlantic Ocean, etc. and etc. **Christy Foldenauer** will be our Worship Leader and featured Vocalist. Christy has an amazing gift and we are blessed by her ministry. Come ready to praise!!! We want to rejoice and celebrate together! Few districts have an annual Ladies Retreat like ours! We are truly blessed! Please read the registration page for more information.

➤ **Now I need to ask for your help please.**

- 1. Please help me by posting and duplicating the enclosed information for the ladies of your church. Please remember to copy both sides of the registration form.** It would be best if only **ONE** person from each room contact the hotel for reservations and list **the name of each person in that room**. This will help us to have an accurate count. Your ladies will need to complete the registration form and enclose \$25 for the pre-registration fee and get them mailed no later than **4/01/08**. Any registration forms with a postmark after the 4/01/08 deadline will pay a late fee of \$10 (for a total of \$35 pre-registration fee). Please help them keep the deadline in mind. (Pre-registration fee is **non-transferable and non-refundable**). **Retreat is for Ladies age 18 and older.**
- 2. Please review the Retreat Policy and Information Sheet prior to handing out the registration forms.** It may help to answer questions that may come your way. Please insure your ladies receive the Retreat policy information as well. Remind your ladies that they are not registered for retreat until they have registered by calling the Hotel **and** by sending in the Pre-registration form and fee.
- 3. Your discounted retreat package rate will be sub-divided and paid for separately. When you arrive for the Ladies Retreat on 5/16/08, each lady will be required to pay \$75.00 at our VA District Registration table. Ladies: If at all possible, bring exactly \$75.00 in cash, to pay this portion of your costs. We will issue a signed receipt as proof of payment. Thanks in advance for your help and consideration on this! You're great!** Note: on 5/16/08 our **Registration Table will begin at 1:00 PM**; however, rooms are not scheduled to be available until 4 PM. (Note: it is **possible**, but not **guaranteed**, that some rooms will be available before 4 PM.) Ladies will also need to pay any other late fees or pre-registration fees if they are due. **AFTER** paying \$75.00 at our registration table, then **one person from each room** will move to the hotel registration desk to check-in, get room card keys and pay any remaining charges. Only one transaction of payment per room will be transmitted. **Thus, the first person checking into the room will need to coordinate and obtain the monies due for the balance of the room prior to getting in the hotel check-in line.**
- 4. Check-in begins at 1 PM. Rooms are to be ready by 4 PM. Friday evening service begins at 7:30 PM.**
- 5. NEW THIS YEAR. SILENT AUCTION TABLE!** We're begging each church to bring at least 2 items to donate to the silent auction table. Each year our sale has helped us to fund special projects on the District. Contact JoAnn Stocks for more information on this. Phone: 434-239-4826 OR email: jas188@juno.com.)
- 6. Keep checking the website for updates.** Our plan is to send out a reminder postcard pointing ladies to the web site to download the retreat information and forms. Thus we will **not** be mailing out packets to churches unless specifically requested. Thanks for all you do to encourage and enable ladies to attend retreat! You're a blessing!
In Service for Christ,

Shirley Bailey - Virginia District Women's Ministries Director